



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
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MCO 3504.1
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31 JUL 2006

MARINE CORPS ORDER 3504.1

From: Commandant of the Marine Corps
To: Distribution List

Subj: MARINE CORPS LESSONS LEARNED PROGRAM (MCLLP) AND THE MARINE
CORPS CENTER FOR LESSONS LEARNED (MCCLL)

Ref: (a) CJCSI 3150.25B, Joint Lessons Learned Program, 15 Feb 05

1. Situation. To establish a formal MCLLP to support the Commandant of the Marine Corps in fulfilling his Title 10 responsibilities and to provide support to the Joint Lessons Learned Program as contained in the reference.

2. Mission. This Order provides policy for the administration of the MCLLP and publishes responsibilities and guidelines for the MCCLL.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Under the cognizance of the Commanding General, Training and Education Command (TECOM), MCCLL will serve as the single fusion center for the MCLLP. MCCLL will also routinely coordinate with other advocates and proponents on issues spanning the spectrum of Doctrine, Organization, Training, Material, Leadership and Education, Personnel and Facilities (DOTMLPF).

(a) MCCLL will be the premier organization to rapidly adapt lessons into the Operating Forces and the Supporting Establishment while providing a relevant, responsive source for institutional knowledge with direct input to TECOM, the Capabilities Development System, advocates and proponents and joint lessons learned for future investment decisions.

(b) Commanders, advocates, proponents, staff planners and Marines will support and utilize the MCLLP to capture knowledge and input experiences regarding systems and Tactics, Techniques and Procedures (TTPs) to remedy deficiencies and reinforce successes.

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(2) Concept of Operations

(a) The MCCLL main effort will be to provide support to CMC in fulfilling his Title 10 responsibilities.

(b) MCCLL will support the Operating Forces and the Supporting Establishment by training observation teams to gather information for follow-on analysis and by rapid publication of lessons and TTPs.

(c) Commanders and staffs will support MCCLL by providing complete access to their full range of activities.

(d) MCCLL will support TECOM, MCCDC and the Capabilities Development System by providing ready access to its knowledge bases and by providing finished reports that are applicable to ongoing actions.

(e) MCCLL will interface with the Joint Capability Integration and Development System (JCIDS) to initiate, inform and support developmental processes.

b. Coordinating Instructions

(1) All Marine Corps commands and activities will submit approved after action reports, hot wash reports, observations, briefings or other media that include lessons learned or recommendations to MCCLL either electronically (preferred) or in hard copy. They may be submitted electronically by accessing the MCCLL website at <http://www.mccll.usmc.mil> for NIPR net and <http://www.mccll.usmc.smil.mil> for classified information on SIPR net.

(2) Any Marine Corps command or activity seeking lessons learned collections will coordinate their activities with MCCLL. MCCLL will provide training in preparation for collection efforts.

(3) Any Marine Corps activity seeking lessons learned collections will be responsible for providing subject matter experts as collectors. The size and makeup of collection teams will be coordinated with MCCLL.

(4) Advocates (DC CD&I for CE, DC PP&O for GCE, DC AVN for ACE and DC I&L for the Logistics Combat Element (LCE)) will coordinate with CG TECOM (MCCLL) to identify sourcing billets and personnel by MOS and grade for assignment to MCCLL collection teams, when required. Assigned Marines will have operational experience within their MOS or field of expertise and will be knowledgeable concerning the current issues within the field.

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4. Administration and Logistics

a. Planning and coordination for the deployment of lessons learned collection teams will be effected via direct liaison between MCCLL and the appropriate advocate or proponent using this Order, message traffic (CG TECOM QUANTICO VA MCCLL) or other appropriate media.

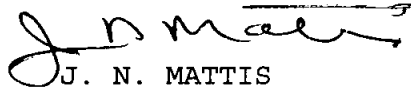
b. MCCLL will coordinate support requirements for observation and collection teams with the supporting command prior to deployment.

c. Fiscal requirements will be programmed by CG TECOM and executed by Director, MCCLL.

5. Command and Signal

a. Command. This Order is applicable to the Marine Corps Total Force.

b. Signal. This Order is effective the date signed.



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